

Terms & Conditions for Accommodation Category: **Private Apartments**



These Terms & Conditions are set out to define the rules, regulations and policies for the rental of the accommodation category "Private Apartment" in Sosua via IIC. It overrules the regular IIC Terms & Conditions in this specific category only.

Information and services

IIC is only liable for information and services covered by the current brochure which is valid during the course time and for information and services performed only by IIC itself. IIC is not bound to information and services performed by third parties, e.g. external accommodation providers like hotels, property management of apartments. IIC is only bound to those information and services that have been confirmed by IIC itself.

Payment Conditions

When the booking is submitted, a non-refundable accommodation deposit is required to confirm the booking. Until this deposit is received we are unable to guarantee the availability of the accommodation.

▪ **For category 1 (executive apartment) the deposit is:**

- USD 200.- for rentals of up to 20 nights*
- USD 400.- for rentals of 21 nights and longer.*

▪ **For category 2 (standard apartment) the deposit is USD 100.-**

Once IIC has received the accommodation deposit, the full booking confirmation including all other travel documents will be sent. The second payment with the remaining balance of the accommodation fee is required to be paid to IIC at least three (3) weeks prior to program start.

In case of short-term enrolments (less than three weeks prior to program start), the client must pay the full amount at once.

Payments can be arranged via wire transfer to the corresponding IIC account given (or via services like Western Union, Money Gram) and should include any fees involved.

Check-in / check-out on site

At arrival at the apartment the client is asked to register with the administrator of the apartment complex. The client will be introduced to the facilities and the premises, to the rules and regulations of the complex and will be handed out the key.

*In category 1 (executive apartment) the client has to deposit a refundable **security deposit (key bond) of USD 150.-** (in USD or other currency) to the Administration of the complex. At departure the administrator and the client will inspect the premises on the last day of the term so as to note conditions other than normal wear and tear, if any, for which the client is responsible for repair. If the client leaves the premises in the same condition as check in, the administrator shall refund the security deposit to the client directly on site. Should the client fail to leave the premises in the condition as when the client took possession, other than normal wear and tear, the administrator can use the funds out of security deposit for the repairs and will return the difference, if any, to the client.*

Cancellation by the client prior to arrival

Cancellation by the client must be notified to the IIC office in writing. The day notification is received at the IIC office is the designated cancellation day. If the client cancels the booking of this accommodation category, the following cancellation fees will be charged which apply to the total cost of the apartment booking:

<i>21 or more calendar days prior to arrival:</i>	<i>no cancellation fees charged</i>
<i>between 20 to 7 calendar days prior to arrival:</i>	<i>50 % of the total amount</i>
<i>less than 7 calendar days prior to arrival and in case of 'no show':</i>	<i>100 % of the total amount</i>

The accommodation deposit paid at booking as well as possible banking or card fees will not be refunded.

Booking amendments

If the client requires booking amendments (e.g. concerning the traveling dates or accommodation) after the conclusion of the contract, the IIC may charge an amendment fee of USD 100.-. In addition, IIC will be forced to charge the client for any costs arising from third parties due to client booking amendments.

Cancellation after arrival of the client / Services not claimed

For any cancellations after the client's arrival and services the client does not claim (due to his decision of an earlier return journey, due to sickness or other reasons or external factors not within IIC control), IIC is not bound to refund these services.

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